



How To Submit Or Register Music

Why Submit Music To BDS?

BDS aggregates airplay. By submitting your music for encoding you ensure that all airplay is accurately tracked and reported before it feeds into Billboard's industry-standard charts that are used by major record labels, radio groups, and performing rights organizations in the US and Canada.

Instructions To Submit Or Register Music

Electronically

Submit music through MRC's secure Virtual Encode website

Email music.clientservices@mrcentertainment.com with the Subject line "Virtual Encode" to obtain a username and password

In the body of the email please include:

Your First & Last Name

Company or Label Name

Business Phone Number

Primary Email Address

You will then receive login information and instructions via email

Once logged-in, easily upload MP3 files with the following settings:

Bit Rate: 128

Frequency/Sample Rate: 44100

Mode: Stereo

No Artwork

No ID3 Tagging

.WAV files are also accepted

	By Email				
	To register music by email send MP3, .WAV files or download links to media@bdskc.com				
	In the email please include Artist Name, Song Title, Company or Label				
	Do not attach Artwork				
	By Mail				
	Send all mixes of your single releases, preferably on CD or MP3, to:				
		Attn: Media Services			
		8100 NW 101st Terrace			
		Kansas City, MO 64153			
	Include the following information with your media:				
		Your First & Last Name			
		Company or Label Name			
		Business Phone Number			
		Primary Email Address			
		Artist Name			
		Track Listing in order			
	Questions				
	Email music.clientservices@mrcentertainment.com				
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